BUTTSBURY PRIMARY SCHOOL
AN ACADEMY SCHOOL

9th November 2026

Dear Parents and Carers,

Christmas is fast approaching, and Year 3 have begun putting together their Christmas production of 'The Magical Christmas Jigsaw'

There will be two main performances on:

Tuesday 1st December at 1.45pm
Wednesday 2rd December at 7:00pm

All children are actively involved in both shows and should attend both performances please. For the evening performance, the children should arrive at school at 6.40pm (no earlier please) in order to change and prepare for the show.

If you would like to come and see the show, please complete the online form to indicate how many seats you would like. To ensure all the children get to perform for their families we do limit the tickets to **two** per family per performance. We also request that pre-school children and babies do not attend as they can distract the actors. The good news is that the seats are free!

We will need a little assistance in organising the children's costumes to add that extra flair to their performance. We appreciate that it may be difficult to obtain costumes, so the list attached is only a guide. It is not a definitive list so please do not rush out to buy exactly what has been listed. We have only given you some ideas but if you can think of anything better and more imaginative that would be great.

Your child should know which costume they need and their part in the play. All costumes should be in school by Monday 23rd November, ready for the pre-dress rehearsal on Thursday 26th November.

Please note that for safeguarding reasons, photographs will not be permitted. However, we will be recording the dress rehearsal on Friday 27th November, which you will be able to purchase as a DVD for £16.00 or USB for £20.00. If you would like a copy of the performance, please complete the online form below and deliver the correct payment (cash/cheque) to the office in an envelope marked with your child's name and class. The deadline for orders is **Friday 4th December** so that we can ensure that you get your copy before the Christmas break. If you would like to order a DVD/USB and the deadline date has passed, please contact the School Office.

We have also given the children a copy of all the songs that we will be singing in the play. The backing tracks can be found on the children's Google Classroom accounts. Please could you encourage your child to access these and practise them. Google Classroom logins can be found in your child's reading diaries.

Please complete the return slip with your ticket request by **Wednesday 18th November.**

If you have any questions, please do not hesitate to contact me via the School Office/Year Group email. We look forward to seeing you at one of the performances and hope that you enjoy it!

Yours sincerely,

Miss O Roe
Year 3 Leader

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Buttsbury Primary School Ticket Request and DVD/USB order form
Year 3 Production of 'The Magical Christmas Jigsaw'
Deadline: 18th November 2026

Child's Name: ..... Class: .....

I would like the following number of tickets for Tuesday 1st December at 1.45pm
Please note that the maximum number of tickets that can be requested for each evening is 2

I would like the following number of tickets for Wednesday 2nd December at 7.00pm
Please note that the maximum number of tickets that can be requested for each evening is 2

DVD Order
Please indicate in the box below the number of DVD copies required.

Payment of £16.00 per DVD should be sent to the School Office in a named envelope (either cash or cheque). Cheques should be made payable to BVP Video.

USB Order
Please indicated in the box below the number of USB copies required.

Payment of £20.00 per USB should be sent to the School Office in a named envelope (either cash or cheque). Cheques should be made payable to BVP Video.

Play Part	Suggested costume	Accessories / props (optional!)
Modern children (Tom, Meg, Eve, Joe, Beth)	Everyday modern clothes, jeans, leggings, jumpers or skirts	School bags, scarves, trainers
Toy Seller	Colourful shirt, waistcoat or cardigan, trousers or skirt with a cream/white outfit underneath.	Apron, toy basket Gold sash, halo, optional wings
Conductor	White shirt, black trousers or skirt, black jacket	Bow tie, lightweight baton
Stall holders	Plain shirts, trousers or long skirts	Aprons, baskets, pretend market goods
Romans	Red, burgundy or white tunics with leggings/trousers	Fabric belts, cardboard shields, simple helmets
Nazarenes	Beige, cream, brown or grey tunics	Fabric sashes, tea towel head coverings
Mary	Blue dress or long tunic	White or cream headscarf, shawl
Joseph	Brown or beige tunic	Head covering, fabric belt, lightweight staff
Big Star	Yellow or gold clothes or tunic	Large lightweight star, star headpiece
Inn Keeper	Brown or cream tunic	Apron, waistcoat, fabric belt
Inn Keeper's wife and family	Long skirts, dresses or tunics in earthy colours	Shawls, aprons, fabric belts
Silver Angel	White or silver outfit	Silver sash, halo, optional wings
Shepherds	Brown, grey, cream or beige tunics	Tea towel head coverings, staffs, toy sheep
Purple Angel	Purple dress or tunic	Gold or silver sash, halo, optional wings
Herod	Red, burgundy or purple robe or dressing gown	Gold crown, sash, cardboard sceptre
Chief Courtier	Smart robe or tunic in purple, red or gold	Decorative sash, scroll
Non-speaking courtiers	Colourful robes or tunics	Fabric belts, simple head coverings
Three Kings — Casper, Balthasar, Melchior	Three different coloured robes or dressing gowns	Crowns, sashes, gift boxes
Servants	Plain cream, brown or grey tunics	Fabric belts, baskets or trays
Modern shoppers	Everyday modern clothes, coats and scarves	Shopping bags, handbags
Herod's wives	Colourful long dresses or tunics	Shawls, sashes, simple crowns or headbands
Hens	White, cream or yellow tops and leggings	Felt beaks, headbands, optional wings
Mice	Grey or brown tops and leggings	Round mouse ears, fabric tails
Star dancers	Yellow, white or gold tops with leggings	Star headbands, ribbons or streamers